

USER GUIDE

Step-1

Open the browser (Best Viewed in Chrome browser)

Type URL <https://indiancitizenshiponline.nic.in>

**FOREIGNERS DIVISION
MINISTRY OF HOME AFFAIRS
GOVERNMENT OF INDIA**

[HOME PAGE](#) [ACT / RULES / REGULATION](#) [ORDERS / CIRCULARS](#) [CONTACT US](#)

INDIAN CITIZENSHIP ONLINE FORMS

- Registration As a Citizen of India Under Section 5(1)(a) of the Citizenship Act, 1955 Made by a person of Indian Origin
- Registration As a Citizen of India Under Section 5(1)(c) of the Citizenship Act, 1955 Made by a person Who is/has been married to a Citizen of India
- Registration of a minor child Under section 5(1)(d) of the Citizenship Act, 1955
- Registration As a Citizen of India under section 5(1)(e) of the Citizenship Act, 1955 Made by a person whose parents are registered as citizen of india under section 5(1)(a) or section 6(1)
- Registration As a Citizen of India under section 5(1)(f) of the Citizenship Act, 1955 Made by a person who or either of the parents was a Citizen of independent India
- Registration As a citizen of india under section 5(1)(g) of the Citizenship Act, 1955 Made by a person who is registered as an overseas Citizen of India under section 7A
- Naturalization As a Citizen of India under section 6(1) of the Citizenship Act, 1955
- Registration of birth of a minor child at an Indian Consulate Under section 4(1) of the Citizenship Act, 1955

Citizenship Online Forms **Required Documents** **Eligibility Criteria** **Sample Forms** **Fees** **Online Status Enquiry**

Step-2

Click on the appropriate section of the Citizenship Act, 1955 under which applicant fulfills the eligibility criteria.

[For illustration, Case taken of Section 5(1)(a) of the Citizenship Act, 1955]



FORM IC-5(1)(A)

REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(A) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

- [Eligibility Criteria](#)
- [Required Documents](#)
- [Passport Details Exemption for specific persons](#)

[Apply Online](#) [Modify / Print Application / Upload Documents](#) [Apply FormX/XII](#)

Step-3

Applicant can check eligibility criteria by clicking on 'Eligibility Criteria' link.



◦ [Eligibility Criteria](#)

Person of Indian origin who are ordinarily resident in India for seven years before making an application for registration.

Note:

For the purpose of clause (a) an applicant shall be deemed to be ordinarily resident in India if-

I. He has resided in India throughout the period of 12 months immediately before making an application for registration.

II. He has resided in India during the 8 years immediately preceding the said period of 12 months for a period of not less than 6 years.

For the purpose of this subsection, a person shall be deemed to be of Indian origin if he, or either of his parents, was born in undivided India or in such other territory which became part of India after the 15th day of August, 1947.

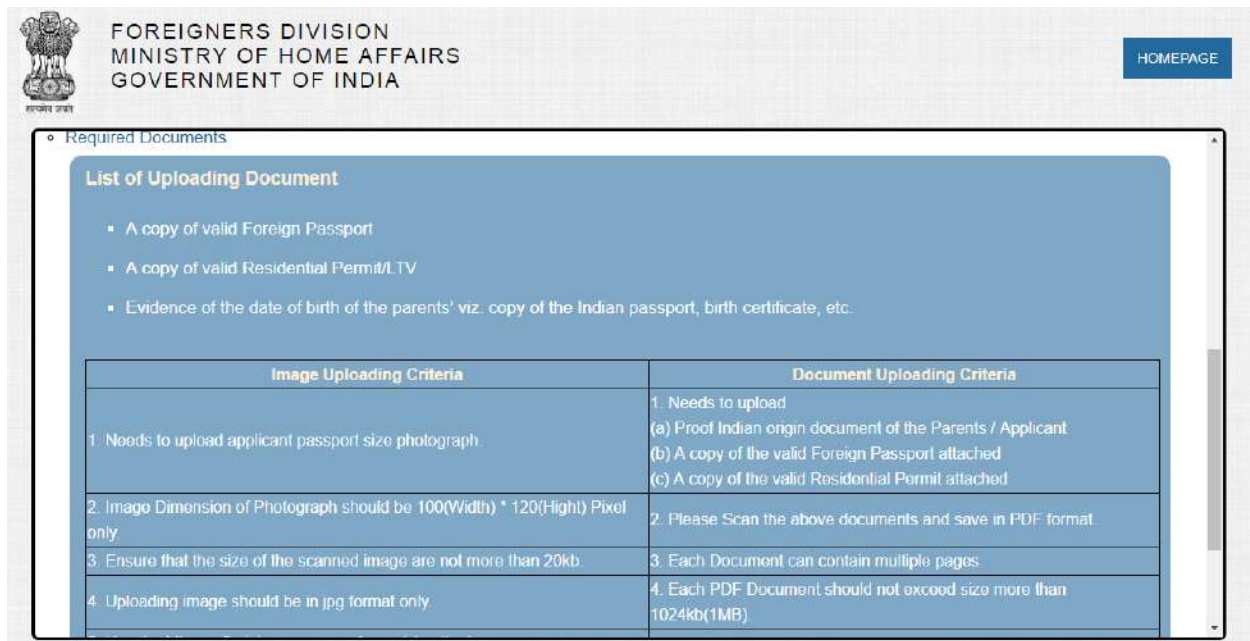
The applicants are advised to carefully go through the provisions of the Citizenship Act, 1955 and rules framed there under to determine their eligibility for Indian citizenship.

- [Required Documents](#)
- [Passport Details Exemption for specific persons](#)

[Apply Online](#) [Modify / Print Application / Upload Documents](#) [Apply FormX/XII](#)

Step-4

Applicant can check the required documents by clicking on 'Required Documents' link.



FOREIGNERS DIVISION
MINISTRY OF HOME AFFAIRS
GOVERNMENT OF INDIA

[HOMEPAGE](#)

Required Documents

List of Uploading Document

- A copy of valid Foreign Passport
- A copy of valid Residential Permit/LTV
- Evidence of the date of birth of the parents' viz. copy of the Indian passport, birth certificate, etc.

Image Uploading Criteria	Document Uploading Criteria
1. Needs to upload applicant passport size photograph.	1. Needs to upload (a) Proof Indian origin document of the Parents / Applicant (b) A copy of the valid Foreign Passport attached (c) A copy of the valid Residential Permit attached
2. Image Dimension of Photograph should be 100(Width) * 120(Hight) Pixel only	2. Please Scan the above documents and save in PDF format.
3. Ensure that the size of the scanned image are not more than 20kb	3. Each Document can contain multiple pages
4. Uploading image should be in jpg format only.	4. Each PDF Document should not exceed size more than 1024kb(1MB).

Steps-5

Applicant can check whether his case falls under passport details exemption category or not by clicking on 'Passport Details Exemption for specific persons' link.



Passport Details Exemption for specific persons

If Nationality of a person is Afghanistan/Bangladesh/Pakistan, and the person belongs to minority community(Hindus, Sikhs, Buddhists, Jains, Parsis, Christians) in the respective country, and the person entry date in India was before 31/12/2009 then the following are applicable:

1. In the Passport Particulars Passport Country, Passport Number and Passport valid upto fields are optional
2. You have to enter date of Visa Valid upto/ RP Valid upto. (It is not an issue, even if the Visa/RP has been expired. Please enter last expiry date)
3. If you have a passport, then please enter the details. (System accepts expired passport details)

If Nationality of a person is Nepal/Bhutan then following are applicable:

1. In the Passport Particulars Passport Country, Passport Number and Passport valid upto and Visa valid upto/RP valid upto fields are optional.
2. If you have a passport, then please enter the details
3. While uploading documents, If you don't have a passport, you may upload relevant documents (such as school leaving certificate of yours or your parents/Id proof etc...) which show your Nepal/Bhutan nationality.

Apply Online

Modify / Print Application / Upload Documents

Apply FormX/XII

Steps-6

Applicant clicks on 'Apply Online' link for new/fresh application. The following screen appears.

FORM II
[See Rule 40(a)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(a) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Personal* Address* Family Criminal Proceeding Photo/Documents Online Payment

Please note down the Temporary Application Id: 94142820191203PSQUFB. Your Information will be saved if you click Save and Next button. If you exit without clicking on Save and next button then your information will be lost.

* mandatory fields

1. APPLICANT'S DETAILS*

Name : Max: 100 characters (A-Z, a-z) Allowed

Address : Max: 150 Characters (A-Z, a-z, 0-9, /, -) Allowed

Town/City : Max: 10 Characters (A-Z, a-z) Allowed

State : ...Select One...

District : ...Select One...

Country : India

Pin : Max: 6 Characters (0-9) Allowed

Birth Place : Max: 100 characters (A-Z, a-z, 0-9, /, -) Allowed

Date of Birth : dd/mm/yyyy

Birth Country : ...Select One...

Birth State : ...Select One...

Birth District : ...Select One...

Applicant is Stateless ? NO

Nationality : ...Select One...

Identity Of Mark : Max: 100 Characters (A-Z, a-z) Allowed

Gender : ...Select One...

Occupation : ...Select One...

Email Id :

Mobile Number :

2. FATHER'S DETAILS*

Name : Max: 100 characters (A-Z, a-z) Allowed

Date of Birth : Max: 100 Characters (A-Z, a-z, 0-9, /, -) Allowed

Birth Place :

Birth Country : ...Select One...

Birth State : ...Select One...

Birth District : ...Select One...

Class of :

3. MOTHER'S DETAILS*

Please note down the Temporary application ID

Citizen Of:

4. SPOUSE'S DETAILS

Marital Status:

Name:

Date of Birth:

Birth Place:

Birth Country:

Birth State:

Birth District:

Citizen Of:

5. YOUR EMPLOYER DETAILS

Applicant in Service?:

Employer Address:

City/Town:

State:

District:

6. PASSPORT PARTICULARS

Passport Country:

Passport Number:

Passport valid upto:

Visa/Residential Permit Valid Upto:

RP Number/Recent FRO's:

Registration Certificate No:

7. DETAILS OF RESIDENCE IN INDIA*

(a) Date of entry in India:

(b) I am ordinarily residing in India for twelve months immediately preceding the date of application:

(c) During the eight years immediately preceding the said period of 12 months, I have resided in India for period amounting in the aggregate to not less than six years:

Enter access Code:

Access Code: **Q2 K 3 7 X 2 Q**

Step-7

After filling personal details, the applicant has to click on 'Save and Next' button.

Fill all the details on this page i.e. *Applicant Details, Father Details, Mother Details, Spouse Details, Employer Details, Passport Particulars and Details of Residence In India* then fill the *Enter Access Code* which is showing in the page and then click on 'Save and Next' button.

If the page data is successfully saved then the system directs to next page i.e. Address. Now, Applicant can directly move to other parts of the form (Address, Family, and Criminal Proceedings).

If personal details are not saved successfully, then system would show the relevant error message and applicant can not move to other parts of the form (Address, Family, and Criminal Proceedings). The applicant may require to correctly fill the fields according to the error message and click on 'Save and Next' button.

If personal details page is successfully saved after clicking on 'Save and Next' then the following page appears (The Next Page i.e. Address):-

FORM II
[See Rule 4(1)(a)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(a) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Close

Personal⁺ Address⁺ Family Criminal Proceeding Photo/Documents Online Payment

Please note down the Temporary Application Id: 54142520191203JCXWFR. Your Information will be saved if you click Save and Next button. If you exit without clicking on Save and next button then your information will be lost.
* mandatory fields

DETAILS WITH ADDRESS OF RESIDENCE IN INDIA FOR THE LAST * This field is required.

Address : Max. 150 characters (A-Z, a-z, 0-9, /, -) allowed
Town/city : Max. 50 characters (A-Z, a-z) allowed
Country : India
State : Select One
District : Select One
PinCode : Min. 6 Characters (0-9) allowed
From Date : dd/mm/yyyy
To Date : dd/mm/yyyy
Enter access Code :
Access Code : 9ZV8RTU4

SAVE DATA

Sr No	Address	Country	From Date	To Date	EDIT	DELETE
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View Application FINAL SUBMIT TO THE MINISTRY Print Application

Please note while filling the first page:-

(A) If Nationality of applicant is Nepal or Bhutan then the passport particulars are optional:

Passport particulars are optional for Nepal/Bhutan Nationals. If the applicant's nationality is Nepal/Bhutan the applicant does not have passport or if passport has expired, then applicant may leave those fields related to passport particulars as blank and should not write anything on those text boxes and also should not choose passport country. **Just leave them blank.** But, while uploading the documents, the applicant may upload either a Nepali/Bhutanese citizenship certificate OR voter ID card issued by Election Commission of Nepal/Bhutan OR limited validity photo identity certificate issued by Nepalese/Bhutanese Mission in India, OR ID issued by principal of the School for children in the age group between 10-18 if accompanied by parents having valid travel documents, in place of valid passport.

If applicant's nationality is Nepal/Bhutan and he/she is in possession of valid passport, then the applicant should fill all the passport details and uploads the valid passport.

(B) If the applicant belongs to minority community (Hindus or Sikhs) from Afghanistan or Pakistan, and the had entered in India on or before 31/12/2009, then the following relaxations are applicable to him/her:-

1. In the Passport particulars 'Passport Country', 'Passport Number' and 'Passport valid up to' fields are optional for such case. **The applicant may leave them blank and should not write or choose anything on those fields.**

2. You have to enter date of Visa Valid upto/ RP Valid upto.

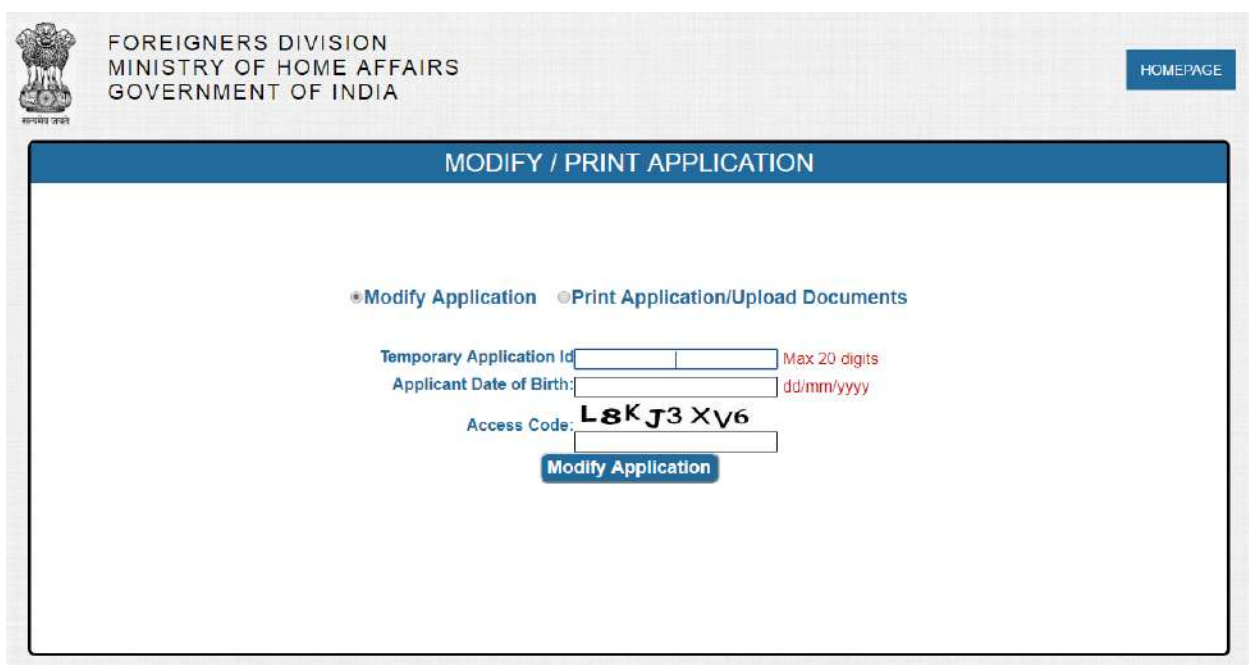
3. However, if you have a passport, then please enter the details. (System accepts expired passport particulars also).

Temporary application ID

Suppose the first page is saved successfully and system directs to the 'Address' page. The applicant continue the filling of form later using the Temporary application ID.

Temporary Application ID is used in modifying application or to complete and submit the partially filled application only if the applicant has successfully saved personal details.

If applicant has partially filled the form and has temporary application ID, he/she can use the option of clicking 'Modify/Print Application/Upload Documents' button in the **step 5 screen**. The following screen appears:-



The screenshot shows the 'MODIFY / PRINT APPLICATION' interface. At the top left is the Government of India emblem and the text 'FOREIGNERS DIVISION, MINISTRY OF HOME AFFAIRS, GOVERNMENT OF INDIA'. At the top right is a 'HOMEPAGE' button. The main content area has a blue header 'MODIFY / PRINT APPLICATION'. Below this, there are two radio buttons: 'Modify Application' (selected) and 'Print Application/Upload Documents'. The form contains three input fields: 'Temporary Application Id' (with a 'Max 20 digits' hint), 'Applicant Date of Birth:' (with a 'dd/mm/yyyy' hint), and 'Access Code:' (containing the text 'L8KJ3XV6'). A blue 'Modify Application' button is positioned below the 'Access Code' field.

Fill the details and click on 'Modify Application'. The online system sends the OTP to email ID mentioned in the partially filled application. The applicant has to authenticate with OTP which is received in his/ her email. And the following screen appears:-



MODIFY / PRINT APPLICATION

Verification

Your Email Id is:- C****A@YMAIL.COM

Email OTP

Resend OTP

VF LV4 XT 4

Access Code

Submit and Continue

Close

to download Adobe Acrobat Reader Software click the icon

Type the OTP which is received in the email and click on 'Submit and Continue'. The application which is partially filled would open up with personal details tab. The applicant can move to any of the tab which are not filled and continue the form filling for submitting it. Or Applicant can modify the content of already filled information and click on corresponding update buttons.

Step-8

To continue filling after step 7, the applicant has to fill the address details.

FORM II
[See Rule 4(1)(a)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(a) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Close

Personal* Address* Family Criminal Proceeding Photo/Documents Online Payment

Please note down the Temporary Application Id: 543425201912037CXWFR. Your Information will be saved if you click Save and Next button. If you exit without clicking on Save and next button then your information will be lost.
* mandatory fields

DETAILS WITH ADDRESS OF RESIDENCE IN INDIA FOR THE LAST

* This field is required.

Address :

Town/city :

Country :

State :

District :

Pin Code :

From Date :

To Date :

Enter access Code :

Access Code : 9 Z V 8 R T U 4

Max. 150 characters (A-Z, a-z, 0-9, /, -) allowed

Max. 50 characters (A-Z, a-z) allowed

Max. 6 Characters (0-9) allowed

dd/mm/yyyy

dd/mm/yyyy

SAVE DATA

Sl. No	Address	Country	From Date	To Date	EDIT	DELETE
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View Application FINAL SUBMIT TO THE MINISTRY Print Application

After filling details, applicant clicks on the button 'SAVE DATA'. The following screen would appear after clicking on 'SAVE DATA'. It shows the record in the table. If applicant wants to add more addresses, they may continue to add records. The table would show all the records:-

FORM II
[See Rule 4(1)(a)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(a) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Close

Personal* Address* Family Criminal Proceeding Photo/Documents Online Payment

Please note down the Temporary Application Id: 54142520191203/CXWFR. Your information will be saved if you click Save and Next button. If you exit without clicking on Save and next button then your information will be lost.
* mandatory fields

Data saved successfully.

DETAILS WITH ADDRESS OF RESIDENCE IN INDIA FOR THE LAST

Address: Max. 150 characters (A-Z, a-z, 0-9, . -) allowed

Town/city: Min. 50 characters (A-Z, a-z) allowed

Country:

State:

District:

Pin Code: Max. 6 Characters (0-9) allowed

From Date: dd/mm/yyyy

To Date: dd/mm/yyyy

Enter access Code:

Access Code: 2TQRZZAZ

SAVE DATA

Sr. No	Address	Country	From Date	To Date	EDIT	DELETE
1	Delhi, Delhi, Central Delhi, Delhi 110011	India	01/01/2000	02/02/2018	Edit	Delete

Next

View Application FINAL SUBMIT TO THE MINISTRY Print Application

Applicant may edit or delete the filled address by clicking on 'Edit' or 'Delete' button respectively. You could delete or modify the existing records from the table by clicking on appropriate buttons.

If applicant clicks on the 'Edit' button, then corresponding record data would populate into the form and will show you the update button. So, applicant can modify the data.

If applicant clicks on 'Delete' button, then the corresponding record would be deleted from the table.

Step-9

Applicant has to click on the 'Next' button to fill the family details or applicant may click on family details tab. The system directs to the Family tab/page.

FORM II
[See Rule 4(1)(a)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(a) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Close

Personal* Address* **Family** Criminal Proceeding Photo/Documents Online Payment

Please note down the Temporary Application Id: 54142520191203JCXWFR. Your Information will be saved if you click Save and Next button. If you exit without clicking on Save and next button then your information will be lost.
* mandatory fields

DETAILS OF FAMILY MEMBER WHO ARE STAYING IN INDIA WITH THE APPLICANT

Name: Max. 100 characters (A-Z, a-z) allowed
 Address: Max. 150 characters (A-Z, a-z, 0-9, ., -) allowed
 Town/City: Max. 50 characters (A-Z, a-z) allowed
 State: Andaman & Nicobar
 District: Adilabad
 Pin Code: Max. 6 characters (0-9) allowed
 Relationship: Brother
 Age:
 Enter access Code:
 Access Code: **P G C 6 R Q F Y**

SAVE DATA

NAME	ADDRESS	RELATION	AGE	EDIT	DELETE
Next					

View Application FINAL SUBMIT TO THE MINISTRY Print Application

After filling details, applicant has to click on 'SAVE DATA' button. The following screen will appear and applicant may add multiple members one after the other and the table would show all the members of the family:-

FORM II
[See Rule 4(1)(a)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(a) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Close

Personal* Address* **Family** Criminal Proceeding Photo/Documents Online Payment

Please note down the Temporary Application Id: 54142520191203JCXWFR. Your Information will be saved if you click Save and Next button. If you exit without clicking on Save and next button then your information will be lost.
* mandatory fields

Data saved successfully.

DETAILS OF FAMILY MEMBER WHO ARE STAYING IN INDIA WITH THE APPLICANT

Name: Max. 100 characters (A-Z, a-z) allowed
 Address: Max. 150 characters (A-Z, a-z, 0-9, ., -) allowed
 Town/City: Max. 50 characters (A-Z, a-z) allowed
 State: Select One
 District: Select One
 Pin Code: Max. 6 characters (0-9) allowed
 Relationship: Brother
 Age:
 Enter access Code:
 Access Code: **Z X 9 P Y 8 E K**

SAVE DATA

NAME	ADDRESS	RELATION	AGE	EDIT	DELETE
Iskhan	Delhi, Delhi, Central Delhi, Delhi, 110011	Brother	50	EDIT	Delete

Next

View Application FINAL SUBMIT TO THE MINISTRY Print Application

Applicant may edit or delete the filled address by clicking on 'Edit or Delete' button respectively. You could delete or modify the existing records from the table by clicking on appropriate buttons.

If applicant clicks on the Edit button, then corresponding record data would populate into the form and will show you the update button. So, applicant can modify the data.

If applicant clicks on Delete button, then the corresponding record would be deleted from the table.

Step-10

Applicant has to click on 'Next' button to fill Criminal Proceedings.

FORM II
[See Rule 4(i)(a)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(i)(a) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Close

Personal* Address* Family Criminal Proceeding Photo/Documents Online Payment

Please note down the Temporary Application Id: 54142520191203JCXWFR. Your Information will be saved if you click Save and Next button. If you exit without clicking on Save and next button then your information will be lost.
* mandatory fields

CRIMINAL PROCEEDING DETAILS Yes No

Nature of Proceeding Max. 100 characters (A-Z, a-z) allowed
dd-mm-yyyy

Case Register Date

Case Register Town/City Max. 50 characters (A-Z, a-z) allowed

Case Register Country

Case Register State

Case Register District

Case Status Max. 50 characters (A-Z, a-z) allowed

Court Judgement Max. 200 characters (A-Z, a-z) allowed

Enter access Code :

Access Code : **NTDD2PCR**

SAVE DATA

Nature of proceeding	Register Date	Register Town/City	State / District	Country	Case Status	Court Judgement	EDIT	DELETE

Next

View Application FINAL SUBMIT TO THE MINISTRY Print Application

Applicant has to select either 'Yes' or 'No' in criminal proceeding details. If Applicant selects 'Yes' then he has to fill the details of the case and thereafter click on 'SAVE DATA'. Applicant may add multiple proceedings one by one. If applicant selects 'No', then all fields will be disabled.

FORM II
[See Rule 4(i)(a)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(i)(a) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Close

Personal* Address* Family Criminal Proceeding Photo/Documents Online Payment

Please note down the Temporary Application Id: 54142520191203JCXWFR. Your Information will be saved if you click Save and Next button. If you exit without clicking on Save and next button then your information will be lost.
* mandatory fields

CRIMINAL PROCEEDING DETAILS Yes No

Next

View Application FINAL SUBMIT TO THE MINISTRY Print Application

Step-11

Applicant has to click on 'Next' to upload Photo and Documents.

FORM II
[See Rule 40(i)(i)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(a) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Close

Personal* Address* Family Criminal Proceeding Photo/Documents Online Payment

Please note down the Temporary Application Id: S4142520191203JCXWFR. Your Information will be saved if you click Save and Next button. If you exit without clicking on Save and next button then your information will be lost.

* mandatory fields

UPLOAD APPLICANT PHOTO

Applicant Details	
Applicant Name :	RAM
Applicant Address :	Delhi, Delhi, Delhi, Central Delhi-112233
Country:	India

Browse Photo	
Photo of Applicant:	Choose file No file chosen Size: 2MB allowed (jpg format)
Enter Access Code :	
Access Code :	N7QG6G26
Upload Photo	

* Uploading of photo is mandatory

(Modifications after final submit to the Ministry is not permitted)

View Application

FINAL SUBMIT TO THE MINISTRY

Print Application

Applicant has to choose the relevant file and then click on button 'Upload Photo', the screen appears as follows:-

FORM II
[See Rule 4(i)(a)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(a) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Close

Personal* Address* Family Criminal Proceeding **Photo/Documents** Online Payment

Please note down the Temporary Application Id: 54142520191203JCXWFR. Your Information will be saved if you click Save and Next button. If you exit without clicking on Save and next button then your information will be lost.
* mandatory fields

UPLOAD APPLICANT PHOTO

Applicant Details	
Applicant Name :	RAM
Applicant Address :	Delhi, Delhi, Delhi, Central Delhi-112233
Country:	India



Change photo

Please note that no modifications/alterations would be permitted in the application form after final submission, hence the applicants are advised to verify the correctness of the information filled by them by clicking the 'View application' button.

(Modifications after final submit to the Ministry is not permitted.)

View Application FINAL SUBMIT TO THE MINISTRY Print Application

Applicant has to click on 'View Application' to view the application.

A new tab will open in the browser to show the application Form in pdf format. Applicant has to verify the contents of the application form for correctness and spellings.

If application form is correct then the applicant can click on button 'FINAL SUBMIT TO THE MINISTRY'.

DO NOT WORRY ABOUT THE DOCUMENTS UPLOADING AND ONLINE PAYMENT AT THIS STAGE. THOSE TWO TASKS CAN BE PERFORMED ONLY AFTER SUBMITTING THE FORM.

If the applicant mistake in the contents of the application form, he/she shall not click on the button 'FINAL SUBMIT TO THE MINISTRY'. Rather, the applicant shall go back to the corresponding page or tab and modify the content and click on corresponding update button. After corrections, click on 'View Application' button. And, verify the correctness of the contents.

Applicant can click on 'Final Submit To The Ministry' button to submit the application. **NO MODIFICATION WILL BE ALLOWED AFTER FINAL SUBMISSION.**

Step-12

After clicking on final submits, an MHA file number will be generated and the system would displays upload documents page where you could upload the scanned pdf documents.

Applicant must note down MHA file no. for access of his records in future.

SMS and E-mail also will be sent to applicant, intimating the MHA file number.

FORM II
[See Rule 4(b)(ii)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(a) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Close

Personal* Address* Family Criminal Proceeding **Photo/Documents** Online Payment

Your Application has been submitted successfully to the Ministry of Home Affairs. Please Note Down MHA File Number: 2019010014 which can be used to take hardcopy of the application and for all future correspondence.

UPLOAD DOCUMENTS

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(A) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Proof Indian origin document of the Parents / Applicant	Choose file No file chosen	Max. 1mb allowed (PDF Format)
A copy of the valid Foreign Passport attached	Choose file No file chosen	Max. 1mb allowed (PDF Format)
A copy of the valid		

Your Application has been submitted successfully to the Ministry of Home Affairs. Please Note Down MHA File Number which can be used to take hardcopy of the application and for all future correspondence. MHA File Number is: 2019010014

Close

1.) After final submission to the ministry, the applicants are required to upload their relevant supporting documents before taking print out.
2.) After uploading of documents, print application button will be enabling. Then Applicant can generate hardcopy of online submitted application by clicking on 'Print application' button.

(Modifications after final submit to the Ministry is not permitted)

Print Application

Step-13

Click on 'Close' button to close the pop up of MHA File Number.

FORM II
[See Rule 4(1)(a)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(A) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Close

Personal¹ Address² Family Criminal Proceeding **Photo/Documents** Online Payment

Your Application has been submitted successfully to the Ministry of Home Affairs. Please Note Down MHA File Number: 2019010014 which can be used to take hardcopy of the application and for all future correspondence.

UPLOAD DOCUMENTS

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(A) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Proof Indian origin document of the Parents / Applicant	Choose file No file chosen	Max. 1mb allowed (Pdf Format)
A copy of the valid Foreign Passport attached	Choose file No file chosen	Max. 1mb allowed (Pdf Format)
A copy of the valid Residential Permit attached	Choose file No file chosen	Max. 1mb allowed (Pdf Format)

Upload Documents

1.) After final submission to the ministry, the applicants are required to upload their relevant supporting documents before taking print out.
2.) After uploading of documents, print application button will be enabling. Then Applicant can generate hardcopy of online submitted application by clicking on 'Print application' button.

(Modifications after final submit to the Ministry is not permitted)

Print Application

Applicant has to upload required documents. After choosing the relevant files, applicant has to the 'click on 'Upload documents'.

Now the applicant can view the uploaded documents.

FORM II
[See Rule 4(1)(a)]
The Citizenship Rules, 2009

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(A) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Close

Personal¹ Address² Family Criminal Proceeding **Photo/Documents** Online Payment

Your Application has been submitted successfully to the Ministry of Home Affairs. Please Note Down MHA File Number: 2019010014 which can be used to take hardcopy of the application and for all future correspondence.

UPLOAD DOCUMENTS

APPLICATION FOR REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(A) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

Proof Indian origin document of the Parents / Applicant	View Document
A copy of the valid Foreign Passport attached	View Document
A copy of the valid Residential Permit attached	View Document

1.) After final submission to the ministry, the applicants are required to upload their relevant supporting documents before taking print out.
2.) After uploading of documents, print application button will be enabling. Then Applicant can generate hardcopy of online submitted application by clicking on 'Print application' button.

(Modifications after final submit to the Ministry is not permitted)

Print Application

Step-14

Once all the documents are uploaded then the 'Print Application' button would be enabled. The applicant can now click on 'Print Application' to take printout of the application. (Make sure the browser is not stopping any pop ups). The PDF file will get generated and you can download it and save it to your local system for printing.

After submitting the form the applicant can take the print out of the submitted application at any point of time by following the below steps:

1. Click on 'Modify/Upload Documents/ Print application' button on the screen shown in step 5.
2. Choose 'Upload Documents/Print application' option.
3. Provide MHA file number and other details.
4. You could see the screen as shown in step 13 above. Then you can click on 'Print Application'.
5. The PDF will get generated and you can download it for printing. (Make sure the browser is not stopping any pop ups).

Step-15

Now, the applicant is supposed to click on "Online Payment" tab.

After clicking on Online Payment tab following screen will appear:-

Personal Address Family Criminal Proceeding Photo/Documents Online Payment Close

Your Application has been submitted successfully to the Ministry of Home Affairs. Please Note Down MHA File Number: 2019020002 which can be used to take hardcopy of the application and for all future correspondence .

Indian Citizenship Online Payment

Applicant Details	
MHA File Number	2019020002
Applicant Name	sama singh
Section/Form	5(1)(c)
Fee	100

Payment Gateway

Payment

Note:- Indian Citizenship fee once submitted is non-refundable as the fee is for processing of the application and is not dependent on either Grant or Rejection of Indian citizenship.

It shows the Name of Applicant, section under which applied, MHA file number and the prescribed fee as applicable.

The applicant can pay the prescribed fee through SBI e Pay payment gateway.

Select the payment gateway by clicking on SBI e-pay (radio button). The applicant can choose any of the modes i.e. Net Banking, or Credit card or Debit Card payment. Then click on the 'Payment' button. This will direct you to the payment Bank site. Please wait some time and don't press back button or refresh button while it is directing to payment Bank site.

Pay the amount and wait for the screen to return back to original citizenship page. On successful payment, the system generates the receipt.

Step-16

The applicant has to submit hard copy of the online filled application and supporting documents in the office of the District Collector/District Magistrate office/ Deputy Commissioner (hereinafter referred as District Collector).

Step-17

Once the competent authority decides to accept the citizenship application, the applicant will be issued an in-principle acceptance letter(hard copy will be sent to postal address as provided in the application form). Applicant will also receive an alert in registered email ID (the email ID which applicant mentioned in the application) and SMS in the contact mobile number.

On receiving above mentioned acceptance letter, the applicant has to fill the relevant form X or Form XI or form XII on website <https://indiancitizenshiponline.nic.in> and thereafter submit all original copies in the office of the District Collector.



FORM IC-5(1)(A)

REGISTRATION AS A CITIZEN OF INDIA UNDER SECTION 5(1)(A) OF THE CITIZENSHIP ACT, 1955 MADE BY A PERSON OF INDIAN ORIGIN

- Eligibility Criteria
- Required Documents
- Passport Details Exemption for specific persons

[Apply Online](#)

[Modify / Print Application / Upload Documents](#)

[Apply FormX/XII](#)

Applicant has to click on 'Apply Form X/XII'.

Step-18

Applicant has to provide required details and click on 'Modify/Print Form X/XII'.



FOREIGNERS DIVISION
MINISTRY OF HOME AFFAIRS
GOVERNMENT OF INDIA

HOMEPAGE

ONLINE FORM X/XII

Section File No:

Applicant Date of Birth:

Father Name:

Access Code:

Max 20 digits

dd/mm/yyyy

CHAHZJ 4J

Modify/Print FormX/XX

Applicant will get an OTP on given email ID. Type the received OTP and click on Submit and Continue.



FOREIGNERS DIVISION
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GOVERNMENT OF INDIA

HOMEPAGE

ONLINE FORM X/XII

Verification

Your Email Id is:- c****p@kolkatapolice.gov.in

Email OTP

Resend OTP

Submit and Continue

Close

Step- 19

Fill all the required details and click on the 'Save and Next'.

FORM X
[See rule 14(i)]
The Citizenship Rules, 2009
GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS

Personal Form X Photo/Signature Online Payment

Your MIHA file number :- 2018010009.

CERTIFICATE OF REGISTRATION

Name :	G KUMAR	Min. 100 characters (A-Z, a-z) Allowed
Father Name :	sanita singh	Max. 100 characters (A-Z, a-z) Allowed
Mother Name :	sanita singh	Max. 100 characters (A-Z, a-z) Allowed
Spouse Name :		Max. 100 characters (A-Z, a-z) Allowed
Birth Date :	05/05/1998	dd/mm/yyyy
Birth Place :	patna	Min. 100 characters (A-Z, a-z, 0-9, /, -) Allowed
Previous Nationality :	Foreign	
Occupation :	Private sector service	
Mark of Identification :	cut marks	Min. 100 characters (A-Z, a-z, 0-9) Allowed
Address :	GPH	Min. 150 Characters (A-Z, a-z, 0-9, /, -) Allowed
Town/City :	GP	Max. 50 Characters (A-Z, a-z) Allowed
Country :	India	
State :	Delhi	
District :	West Delhi	
Pin :	110011	Min. 6 Characters (0-9) Allowed
Enter access Code :		
Access Code :	Zy84H	

Back Save and Next

FORM X FINAL SUBMIT TO THE MINISTRY Print FORM X

Step- 20

Choose photo and signature of the applicant and click on the 'Upload Photo/Signature'.

FORM X
[See rule 14(i)]
The Citizenship Rules, 2009
GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS

Personal Form X Photo/Signature Online Payment

Your MIHA file number :- 2018010009.

UPLOAD APPLICANT PHOTO AND SIGNATURE

Applicant Details		
Browse Photo and Signature		
Photo of Applicant:	Choose file No file chosen	Max. 2048 allowed (jpg Format)
Signature:	Choose file No file chosen	Max. 2048 allowed (jpg Format)
Enter Access Code :		
Access Code :	6 K6 6G	
Upload Photo /Signature		
* Uploading of photo is mandatory		

FORM X FINAL SUBMIT TO THE MINISTRY Print FORM X

Step-21

Click on the 'Form X Final submit to the Ministry' for submission.

FORM X
[See rule 14(i)]
The Citizenship Rules, 2009
GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS

Personal Form X Photo/Signature Online Payment

Your MHA file number :- 2018010009.

UPLOAD APPLICANT PHOTO AND SIGNATURE

Applicant Details		Photo	Signature
Applicant Name :	G KUMAR		
Applicant Address :	GHFH, GF, Delhi, West Delhi-110011		
Country:	India		

Change photo Signature

FORM X FINAL SUBMIT TO THE MINISTRY Print FORM X

Step-22

Click 'Close' button and make the payment of the prescribed fee.

MINISTRY OF HOME AFFAIRS

Personal Form X Photo/Signature Online Payment

Your FormX Application has been submitted successfully to the Ministry of Home Affairs.

Indian Citizenship Online Payment

Applicant Details	
MHA File Number	2018010009
Applicant Name	G KUMAR
Section/Form	5(1)(a)
Fee	100

Your FormX Application has been submitted successfully to the Ministry of Home Affairs.

Close

Payment

Note:- Indian Citizenship fee once submitted is non-refundable as the fee is for processing of the application and is not dependent on either Grant or Rejection of Indian citizenship.

MINISTRY OF HOME AFFAIRS

Personal FormX
Photo/Signature
Online Payment

Your FormX Application has been submitted successfully to the Ministry of Home Affairs.

Indian Citizenship Online Payment

Applicant Details	
MHA File Number	2018010009
Applicant Name	G KUMAR
Section/Form	5(1)(a)
Fee	100

Payment Gateway

Payment

Note: Indian Citizenship fee once submitted is non-refundable as the fee is for processing of the application and is not dependent on either Grant or Rejection of Indian citizenship.

Step- 23

Applicant has to submit hardcopy of filled Form X/XI/XII in the Office of District Collector along with original renunciation certificate or affidavit (if applicable), receipt of payment, photographs and signatures.

Once the the citizenship is granted to the applicant, his/ citizenship certificate will be forwarded to the concerned State Govt/District Collector.
