



सत्यमेव जयते

**CONSULATE GENERAL OF INDIA,
SAINT DENIS, REUNION ISLAND**

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**TENDER NO.: RUN/815/09/2018
DATE: 11 DECEMBER, 2019**

**TENDER FOR SUPPLY AND INSTALLATION OF CLOSED CIRCUIT TELEVISION (CCTV)
CAMERAS AT THE CONSULATE GENERAL OF INDIA, SAINT DENIS, REUNION ISLAND**

LAST DATE FOR SUBMISSION OF BIDS: WEDNESDAY, JANUARY 04, 2020

No. RUN/815/09/2018
CONSULATE GENERAL OF INDIA,
SAINT DENIS, REUNION ISLAND

10th December 2019

NOTICE INVITING TENDER

The Consulate General of India invites quotation from authorized dealers/contractors, reputed, experienced and financially sound companies, firms ("The Vendor") for supply, installation, commissioning of Closed Circuit Television (CCTV) Camera System and other accessories at the Chancery building of CGI, Saint Denis. The Cameras will be installed in the reception area, areas surrounding the building and the perimeter area.

2. The interested vendors/firms should visit the site with prior appointment and submit their proposals/rate quotations along with complete layout plan. The bidder have to submit the tenders in two bid system [i.e. (i) Technical Bid and (ii) Financial Bid]. Tenders are to be submitted to Head of Chancery, Consulate General of India, Saint Denis 111, rue Leoplod Rambaud, 97490, Sainte Clotilde, Reunion Island. All the necessary documents are to be submitted along with the Technical bid in a sealed envelope. The Financial bid will be submitted in a separate sealed envelope. The tenderer should have the past experience of executing similar works. The tenderer should be a registered firm with a valid trade license and VAT registration.
3. A brief terms & conditions, scope of work, technical specification and proforma for submission of quotations are enclosed. The vendor shall sign on every page of the document and submit their quotation, complete in all respect to the Head of Chancery, Consulate General of India, Saint Denis 111, rue Leoplod Rambaud, 97490, Sainte Clotilde, Reunion Island (hoc.reunion@mea.gov.in). The tender documents can be downloaded from the website www.cgireunion.gov.in,
4. The right of acceptance of tender(s) will rest with Competent Authority. Also, CGI, Saint Denis is not bound to accept the lowest tender and reserves the right to reject or partially accept any or all the tender(s) received without assigning any reasons thereof.

Sd/-
(Rakesh Sharma)
Consul/HOC
Tel No +262-262-417547

Letter for Submission of tender

Dated_____, 2019

To, Head of Chancery
Consulate General of India,
Saint Denis
Ref:

Ref: Supply and Installation of Closed Circuit Television System (CCTV) at the Chancery building of CGI, Saint Denis.

Dear Sir,

Having examined the tender document relating to the Supply and Installation of Closed Circuit Television System (CCTV), we hereby submit our offer for the supply of the proposed items in accordance with terms and conditions and confirm our acceptance to execute the order within the time period specified in the tender document, at the rates quoted by us in the accompanying Technical & Financial Bid.

We declare that the Government of the Republic of France has not declared us, and any Subcontractors or Contractors for any part of the Contract ineligible on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

We further confirm that –

- We have successfully executed orders of similar nature and we have sufficient experience and financial strength in handling orders of this value.
- We have sufficient qualified manpower and necessary materials and after sales support to execute the order efficiently in the specified time schedule.
- The quoted rates shall be valid not less than 180 days from the date of opening of quotation.
- We further confirm that all chapters of the tender documents have been read, understood and signed and there is no deviation/discrepancy.
- We agree to accept the extension order up to 100% quantity within three months of the issue of the order.

Signature of the Bidder
With stamp and date

**CONSULATE GENERAL OF INDIA
SAINT DENIS, REUNION ISLAND**

No. Run/815/1/2019

December 09, 2019

GENERAL POINTS

1.0 DATES TO REMEMBER

Sl. No.	Activity	Date
1.	Notice Inviting Tender	10.12.2019
2.	Starting date for submitting tender	10.12.2019
3.	Site visit (with prior appointment)	10.12.2019 – 31.12.2019 (1000 – 1530 hrs on all working days)
4.	Last date of Tender Submission	02.01.2020
5.	Opening of Technical Bids	03.01.2020 (1000 hrs)
6.	Opening of Financial Bids (of only those who firms which qualifies in the Technical evaluation)	04.01.2020 (1000 hrs)

2.1 SCOPE OF WORK

2.2 The scope of work includes supply, installation and commissioning of CCTV System in accordance with the design & specifications given in "**Annexure I Technical Bid A. TECHNICAL SPECIFICATIONS OF THE SECURITY SURVEILLANCE SYSTEM**". In addition, the vendor will also undertake the maintenance of the complete system.

2.3 Supply of necessary spares as mentioned in Annexure I Technical Bid.

2.4 Packaging, forwarding, transport, insurance, loading, unloading, precaution against damage during transit etc.

2.5 Non-Disclosure Agreement: The successful bidder will be required to sign and comply with the Non-Disclosure Agreement (Annexure - IV).

2.6 Two sets of operation and maintenance manuals.

2.7 Test Certificate: Vendor shall provide all necessary test certificates.

2.8 All equipment items shall be complete with approved safety devices, wherever a potential hazard to personnel exists, and with provision for safe access to personnel to and around the instrument for operational and maintenance functions.

3 MINIMUM ELIGIBILITY CRITERIA

Consulate General of India, Saint Denis desires the following eligibility criteria for qualification of the vendors/firms to bid for the project. Hence, the documents witnessing the following points should also be sent along with their bids:

3.1 Contractor's firms who have minimum 03 (three) years of general experience in such works.

3.2 Details of past experience of executing similar works with supporting documents including the work completion reports.

3.3 Tenderer must have upto date Income tax clearance certificate from the Concerned Department.

3.4 Tenderer must have valid VAT Registration certificate from the Concerned Department.

3.5 Tenderer must have upto date Trade License.

3.6 Contact and other details as per Annexure-I of this tender document must be provided by all the tenderer.

4.0 TIME FOR COMPLETION

The vendor shall complete supply, installation and commissioning of the instrument within 45 days of placing the Purchase Order or the time line specified by CGI, Saint Denis.

5.0 TEST AND INSPECTION

5.1 Inspection of the equipment will be done at CGI, Saint Denis.

5.2 The vendor shall demonstrate all the features of the equipment mentioned in the technical specification.

5.3 The vendor is solely responsible for installation, commissioning and making the complete system operational at user's site.

6.0 OPERATION CONDITIONS

7.1 All equipment shall be designed for smooth, efficient and trouble free operation in tropical humid climate of 45° C ambient and a humidity of 90% to 150%.

7.2 In cases where the offer deviates from the specification, the vendor shall indicate clearly in his offer the specification proposed by him along with details thereof and the reasons for the deviation. Each exception to the specification or other parts of the tender document shall be listed separately by the vendor. If exceptions are not clearly listed they will not be considered by the Purchaser later.

7.0 DOCUMENTS

7.1 The vendor shall supply the hard and soft copy of Operation and Maintenance manual in duplicate. All necessary literature giving complete technical details shall be provided. He should also provide the test certificates given by manufacturer.

7.2 The vendor shall provide the original DVD/CD of all the software used for operating the system.

8.0 INSTALLATION & COMMISSIONING

8.1 It is to be noted again that supply, installation and commissioning of the system with all accessories, auxiliaries, and any item not covered in the specification but essential for proper installation, operation and maintenance of the CCTV System shall be included and executed by the vendor.

8.2 The supply will not be deemed complete until the commissioning trial of the whole system is carried out by the vendor at the site successfully.

9.0 WARRANTY

9.1 The warranty period for the equipment will commence from the date of commissioning of the entire system and not from the date of delivery or installation.

9.2 The vendor shall provide guarantee for the entire system for a period of 12 months from the date of commissioning or for the duration of OEM warranty period whichever is longer.

9.3 The time period for product warranty will be the same as the service warranty.

9.4 The vendor shall be responsible for routine and breakdown maintenance of the equipment during warranty period.

9.5 It is desired that the winning vendor/firm will enter into an Annual Maintenance Contract (AMC) for a period of 3 to 5 years, commencing after the expiry of the initial service warranty, for maintaining the installed system.

10.0 PAYMENT TERMS

The payment will be released only after receipt, satisfactory installation/commissioning of the equipment in question and in good condition in CGI, Saint Denis.

11.0 TRAINING

Vendor shall provide necessary onsite training at the CGI, Saint Denis about the working of CCTV System and the relevant software.

12.0 AMENDMENT OF BIDDING DOCUMENTS

At any time prior to the deadline for submission of bids, CGI, Saint Denis may, for any reason, whether on its own initiative or in response to the clarification request by a prospective bidder, modify the bid document.

13.0 PERIOD OF VALIDITY OF BIDS

13.1 Bids shall be valid for a minimum 180 days from the date of submission of bids. A bid valid for a shorter period shall stand rejected.

13.2 CGI, Saint Denis may ask for the bidder's consent to extend the period of validity. Such request and the response shall be made in writing only. A bidder agreeing to the request for extension will not be permitted to modify his bid.

14.0 SUBMISSION OF BIDS

The Bid shall be neatly arranged, plain and intelligible. Each page of the bid should be signed. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Bid. The conditional bid will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature. The bidder, as part of its Technical bid, will submit its company profile and information regarding its key personnel, per Annexure-II of this tender document, with supporting documents such as copy of National ID, etc.

16.0 AWARD OF CONTRACT

CGI, Saint Denis shall award the contract to the eligible bidder whose technical bid has been accepted and determined as the lowest evaluated commercial bid. The lowest price criteria shall be applied on the total.

17.0 PURCHASER'S RIGHT TO AMEND SCOPE OF WORK

If, for any unforeseen reasons, CGI, Saint Denis is required to change the Scope of Supply, this change shall be acceptable to the bidder without change in the unit price quoted.

18.0 INTERPRETATION OF THE CLAUSES IN THE TENDER DOCUMENT / CONTRACT DOCUMENT

In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, CGI, Saint Denis's interpretation of the clauses shall be final and binding on all parties.

19.0 CANCELLATION OF TENDER

Consulate General of India, Saint Denis reserves the right to cancel the tender or re-tender at any stage for security reasons or for any other reason as decided by the Competent Authority.

20.0 PRICES

20.1 The price quoted shall be considered firm and no price escalation will be permitted.

20.2 Bidders must quote the price in the format given in Price Schedule at Section-V of this document.

20.3 All items are to be quoted only in Euro.

20.4 The prices quoted should be inclusive of freight, insurance and other taxes (VAT) till project location.

Annexure I Technical Bid**A. TECHNICAL SPECIFICATIONS OF THE SECURITY SURVEILLANCE SYSTEM**

DEVICE/ EQUIPMENT	PARTICULARS	BRAND/COMPANY
IP CCTV Camera	09 units- 2 MP Network Bullet IR Camera (fixed) 03 units- 2 MP High Speed Full HD PTZ Dome (36X) Camera 04 units- 4 MP H.265 Vandal Proof Network Dome Camera	Reputed brand
Network Video Recorder	01 unit- 16 Channel, third-party network cameras supported, up to 5 Megapixels resolution recording, HDD quota and group management	Reputed Brand
Surveillance- Optimized Storage	02 Unit of 4 TB HDD	Reputed brand
POE Switch	16 GE + 2 SFP ports	Reputed brand
Monitor	02 unit 32" LCD monitor	Reputed brand
CAT 6a UTP Cable or Fiber cables	Enhanced performance cable for transmission of high speed data, digital and analogue voice and video (RGB) signals on LANs	Reputed brand
PVC Conduit, Trunking + Accessories	Adaptable to standard concealed wiring system as per IS: & BS: Virgin Suspension grade K-67 PVC.	Reputed brand
UPS	As per system's requirement	Reputed brand

MINIMUM SPECIFICATIONS FOR THE PROPOSED CCTV CAMERAS

4 Megapixel H.265 Vandal Proof Network Dome IR Camera		
KEY FEATURES <ul style="list-style-type: none"> - 0.008 Lux - H.265 High Efficiency Video Coding - Integrated Motorized Varifocal Lens (Auto focus) - Built-in ICR Filter for Day/Night switching - Built-in web server for IE/Firefox/Chrome/Safari preview - 3D-DNR, Privacy Masking and Motion Detection - Built-In efficient IR LEDs, IR distance up to 30m - Weather-proof IP-67 rated housing - Built-in 802.3af Compliant PoE - Support ONVIF Profile S 		
IP VIDEO SURVEILLANCE SOLUTION		
	DESCRIPTION	SPECIFICATIONS
	Image Sensor	1/3" Progressive Scan CMOS

CAMERA	Min. Illumination	Color: 0.008Lux@F1.2 , B/W: 0Lux with IR on
	WDR	Super WDR up to 120dB
	Lens	3.6mm
	Field of View	H78.4°~H26.2° (2.8~12mm)
	Shutter Time	1/100000s~1/5s
	IR Distance	Up to 30m
	Day & Night	ICR Filter Auto Switch
	Max Image Resolution	1920X1080
VIDEO	Frame Rate	25fps(1920x1080)
	Video Compression	H.265(HEVC) / H.264 / MJPEG
	Video Bit Rate	160Kbps~16Mbps(CBR/VBR Adjustable)
	Image Setting	Brightness/Contrast/Saturation/Sharpness
NETWORK	Ethernet	1*RJ45 10M / 100M Ethernet Port
	Network Storage	NAS(Support NFS, SMB/CIFS)
	Protocol	TCP/IP, UDP, RTP, RTSP, HTTP, HTTPS,DNS,DDNS, DHCP, FTP, NTP, SMTP, SNMP, UPNP, SIP, IPv6, PPPoE, VLAN
AUDIO	Audio Streaming	Built-in Microphone
	Audio Compression	G.711 and AAC
SYSTEM	Advanced Function	Motion Detection, Privacy Masking, Backlight Compensation, 3D-DNR, ROI
	SIP/VoIP Support	Yes, Voice & Video over IP
	Event Trigger	Motion Detection, Network Disconnection, etc.
	Event Action	FTP Upload/SMTP Upload/SIP Phone
	System Compatibility	ONVIF Profile S
	Power Supply	PoE
GENERAL	Power Consumption	2.5W MAX, 5.5W MAX (With IR on) {can be removed}
	Weather Proof	Up to IP67 Rating for Weather-resistant
	Certification	CE, FCC, Rohs

2 MEGAPIXEL NETWORK BULLET IR CAMERA (FIXED)		
KEY FEATURES		
	DESCRIPTION	SPECIFICATIONS
CAMERA	Image Sensor	1 / 2.7" Progressive Scan CMOS
	Min. Illumination	Color: 0.008Lux@F1.2 , B/W: 0Lux with IR on
	WDR	Super WDR up to 120dB
	Lens	3.6mm
	Field of View	H78.4°~H26.2° (2.8~12mm)
	Shutter Time	1/100000s~1/5s
	IR Distance	Up to 30m
	Day & Night	ICR Filter Auto Switch
	Max Image Resolution	1920X1080
VIDEO	Frame Rate	25fps(1920x1080)
	Video Compression	H.265(HEVC) / H.264 / MJPEG
	Video Bit Rate	160Kbps~16Mbps(CBR/VBR Adjustable)
	Image Setting	Brightness/Contrast/Saturation/Sharpness

NETWORK	Ethernet	1*RJ45 10M / 100M Ethernet Port
	Network Storage	NAS(Support NFS, SMB/CIFS)
	Protocol	TCP/IP, UDP, RTP, RTSP, HTTP, HTTPS,DNS,DDNS, DHCP, FTP, NTP, SMTP, SNMP, UPNP, SIP, IPv6, PPPoE, VLAN
AUDIO	Audio Streaming	N/A
	Audio Compression	N/A
SYSTEM	Advanced Function	Motion Detection, Privacy Masking, Backlight Compensation, 3D- DNR, ROI
	SIP/VoIP Support	Yes, Voice & Video over IP
	Event Trigger	Motion Detection, Network Disconnection, etc.
	Event Action	FTP Upload/SMTP Upload/SIP Phone
	System Compatibility	ONVIF Profile S
GENERAL	Power Supply	PoE
	Power Consumption	5.5W MAX, 9.5W MAX (With IR on) {can be removed}
	Weather Proof	Up to IP67 Rating for Weather-resistant
	Certification	CE, FCC, Rohs

2 MEGAPIXEL HIGH SPEED FULL HD PTZ DOME (36X) CAMERA		
KEY FEATURES <ul style="list-style-type: none"> - 2-3 MP Resolution - 36x Optical Zoom - 5-120 mm Focal Length - 255 Preset Position - 360 Consinuous Rotation - 8 Cruise Track - 4 Pattern Track 		
Sl. No	Description	Specification
1.	Signal model	PAL / NTSC
2.	Image Sensor	1/1.8" or better CMOS
3.	Effective pixel	2084(H)* 1536(V)
4.	Horizontal Resolution	2-3 MP
5.	Minimum Illumination	Colour-0.01 lux / B&W - 0.001 Lux
6.	S/N ratio	>60dB
7.	Backlight compensation	On/Off
8.	White balance	Auto
9.	Electronic shutter	PAL:1/25~1/100000s NTSC:1/30~1/100000s
10.	Focus length	5-120mm
11.	Optical focus	36x
12.	Focus system	Auto/Manual
13.	IR distance	150M
14.	IR light control	Intelligent control technology
15.	IR light angle	Infrared zoom matching technology
16.	IR light power	Auto setting

CAMERA

17.	IR on	Day/Night/Auto/Timing	
18.	IR Life	30000 hours	
19.	Horizontal range	360° Continuous rotation	
20.	Vertical range	(-90°~0°)	
21.	Preset call speed	Max 200°/S	
22.	Manual call speed	0.01°~180°/S	
23.	Presets	255	
24.	Cruise track	8 groups, each group for 16 presets	
25.	Patrol track	4 groups, each group record 3 mins	
26.	Video compression	H.265 Main Profile encoding ; MJPEG /JPEG Baseline encoding	SYSTEM
27.	Audio compression	G.711, G.726	
28.	Primary stream	2048*1536 25fps	
29.	Secondary stream	720P, VGA 25fps	
30.	Video bit rate	32Kbps-16Mbps continuously adjustable, support CBR / VBR	
31.	Alarm Input / Output	Yes 1/1	
32.	Network protocol	TCP/IP,UDP,RTP,RTSP,RTCP,HTTP,DNS,DDNS,DHCP,FTP,NTP,PPPOE,SMTP,UPNP	
33.	ONVIF support	Support	GENERAL
34.	Cooling Structure	Dustproof structure outside the circle	
35.	Protection level	IP66	
36.	Power supply / PoE	DC12V(4A)/PoE Supported	
37.	Certification	CE, FCC, RoHS	

OTHER TECHNICAL SPECIFICATIONS

16 CH NVR (4HDD)		
KEY FEATURES <ul style="list-style-type: none"> - P2P cloud service, including cloud connecting, cloud monitoring, cloud transmitting to access IPC and NVR at any time and any place. - Support Onvif protocol, support High profile S, High profile G, compatible with different IP camera that based on Onvif, RTSP standard. - Support for H.264+ encoding format streaming access and decoding output - Support megapixel HD network video preview, storage and playback - Support search, playback and backup by event - Support all channel image display on one screen at same time, support 4 channels' image display by mainstream and 4 channels playback - Support monitor PTZ on preview mode 		
S. No	DESCRIPTION	SPECIFICATION
1	Operation System	Embedded LINUX system
2.	Dual Stream	Channel can set main stream and sub stream
3.	Video Standard	H.264+/H.264
4.	Monitoring Image Quality	4K / 5MP / 3MP / 2MP / 1.3MP / 1MP

5.	Image Motion 16 GE + 2 SFP Image	Each screen can set multiple detection areas and set 6-level sensitivity
6.	Recording Playback Quality	Any 4ch 8MP playback/9ch 5MP playback/16ch 2 MP playback simultaneously
7.	Recording Mode	Support manual, auto, dynamic detection, alarm trigger record mode
8.	Backup Way	Support U disk, USB mobile HDD, USB DVDRW, network storage and backup (Partly needs IPC Support)
9.	Operation Way	Mouse, Keyboard
10.	Local Login	Username and password
11.	Recording Storage	Local HDD, network
12.	Video Input (mode)	1) 32x(3840*2160)+sub[960*576]+4Ref.+4Play H.264+8M/ch 32ch 4K IP Camera 2) 32x(2592*1944)+sub[960*576]+4Ref.+9Play H.264+8M/ch 32ch 5MP IP Camera 3)32x(1920*1080)+sub[960*576]+4Ref.+16Play H.264+4M/ch 32ch 2MP IP Camera
13.	Audio Input	32ch network audio input
14.	Video Output	1ch VGA+1ch HDMI
15.	Audio Port	1ch RCA output
16.	Network Port	1 RJ45, 10M/100M/1000M self-adaptive LAN
17.	RS485 Port	Full duplex standard 485 port
18.	USB Port	1USB 3.0 Port, 2 USB 2.0 ports
19.	Alarm Input / Output	4ch / 4ch
20.	HDD Port	4xSATA+1xE-SATAHDD Port
21.	Max Capacity	Each Port supports MAX 6 TB HDD
22.	Mobile Surveillance	Supported
23.	Certification	CE, FCC, RoHS

DATA SHEET FOR 16 GE + 2 SFP PORT POE SWITCH		
Sl. No.	DESCRIPTION	SPECIFICATION
1	PoE Port	16*10/100/1000 port support IEEE802.3af/at
2	SFP port	Yes
3	PoE port output power	15.4W/30W IEEE802.3af/at
4	PoE power supply pins	Both ½+, 3/6- and 4/5+, 7/8-
5	Transmission distance	100 ~ 150m
6	Protocol standard	IEEE802.3af/IEEE802.3at
7	PoE type	End-span
8	Network standard	IEEE 802.3, IEEE802.3u, 802.3x, 802.3af/at
9	Network medium	10/100/1000Mbps 5 class and above non shielded twisted pair

10	Network Signal Distance	<150m
11	Switch capability	7.2Gbps
12	Forwarding Mode	Store and forward
13	Forwarding Rate	100Mbps:14880pps / 1000Mbps:14800pps
14	MAC Address	MAC address table 8K
15	Port function	Power priority mechanism, fast and forward, MAC IEEE802.3X Full-duplex and mode and backpressure for Half-duplex mode
16	Indicator	Each port occupied 1 LINK/ACT.100Mbps POE Status Indicator, Whole power indicator
17	Working Temperature	-10° ~ 55° C
18	Input power	AC100-240V 50/60HZ
19	Whole power	250W

Annexure II

A. GENERAL INFORMATION

1	Name and Address of the Bidder	
2	Contacts	
3	Telephones	
4	Mobile no.	
5	Fax	
6	E-mail	
7	Category of the Bidder (Whether company, partnership firm or Proprietary concern)	
8	Name of Chief Executive Officer and Telephone no.	
9	Year of Establishment	
10	List of major Clients and the size of orders executed	

Note: Separate sheets may be attached wherever necessary.

Signature of the
Bidder Name
With stamp and date

Annexure III
Financial Bid

DEVICE/ EQUIPMENT	PARTICULARS	MAKE	WARRA- NTY	QTY. IN NOS.	RATE (PER UNIT) in Euro	AMOUNT (Rs.) to be filled by CGI
IP CCTV Camera	2 MP Network Bullet IR	Reputed Brand	1 Year	09		
	2 MP High Speed Full HD PTZ Dome (36X)			03		
	4 MP H.265 Vandal Proof Network Dome			04		
Network Video Recorder	16 Channel, third- party network cameras supported, up to 5 Megapixels resolution recording, HDD quota and group management	Reputed Brand	1 Year	01		
Surveillance- Optimised Storage	4 TB HDD	Reputed Brand	1 Year	02		
POE Switch	16 GE + 2 SFP port	Reputed Brand	1 Year	01		
Monitor	32" LCD Monitor	Reputed Brand	1 year	02		
CAT 6a UTP Cable or Fiber cable	Enhanced performance cable for transmission of high speed data, digital and analogue voice and video (RGB) signals on LANs	Reputed brand	1 Year	As per requirement		
PVC Conduit, Trunking + Accessories	Adaptable to standard concealed wiring system as per IS: & BS: Virgin Suspension grade K67 PVC.	Reputed brand	1 Year	As per requirement		
UPS	As per system requirement	Reputed brand	1 Year	As per requirement		
Any others						
TOTAL (In Figure)						

TOTAL IN WORDS:

1. The Financial Bid shall not include any conditions attached to it and any such conditional financial proposal shall be rejected summarily.
2. The total quoted price should include all travel cost, shipping charges and other administrative cost, if any, that may be incurred by the vendor as part of this project.
3. Separate sheets may be attached wherever necessary.

Signature of the Bidder
Name
ith stamp and date

Annexure IV

NON-DISCLOSURE AGREEMENT

This agreement is entered into this _____ day of _____ between Consulate General of India, Saint Denis (hereinafter called as “**Disclosure**”) and _____ (hereinafter called as “**Recipient**”), collectively “**Party**” or “**Parties**”.

WHEREAS the Disclosure possesses certain information relating to the security set-up, security architecture, lay-out, security processes and procedures, designs, drawings, software and hardware configuration, computer programs, algorithms, services, customers etc that is confidential and proprietary in nature (hereinafter called as “**Confidential Information**”) and

WHEREAS the Recipient is bound to get to know about the Confidential Information in pursuant to the terms of the Agreement for the purpose of Supply, Installation, testing and commissioning of a CCTV System (hereinafter called as “**Purpose**”) in the Consulate General of India, Saint Denis (hereinafter called as “**Premises**”)

NOW THEREFORE, in consideration for the mutual undertakings of the Disclosure and the recipient under this Agreement, the Parties agree as follows:

1. Disclosure: Recipient agrees not to disclose and the Disclosure agrees to let the recipient have the access to the Confidential Information as identified and reduced in writing at the time of such disclosure of the information.

2. Confidentiality:

2.1 No Use: Recipient agrees not to use the Confidential Information in any way or under any circumstances share the same, in writing or through any other means, with any Third party.

2.2 No Unauthorized Disclosure: Recipient agrees to use its best efforts to prevent and protect the Confidential Information, or any part thereof, from disclosure to *any person(s) or entity (ies), even if authorized or directed under any law, without the express permission of the Disclosure*. Disclosure, notwithstanding, shall have the right to deny such disclosure of the Confidential to the security interests of the Disclosure and/or its premises and employees.

2.3 Protection of Secrecy: Recipient agrees to take all steps necessary to protect the secrecy of the Confidential Information, and to prevent the Confidential Information from falling into the public domain or into the possession of unauthorized person(s) and/or entity (ies).

2.4 Recipient agrees that the layout plan of the structural design of the premises, whether in physical or electronic form, shall always be in the custody of the Disclosure. However, the Recipient shall have the access to the layout plan for the purpose of carrying out the contract for installation of CCTV system.

3. Notices: All notices hereunder shall be given by letter, addressed as follows:

CGI, Saint Denis
111, rue Leoplod rambaud,
97490, Sainte Clotilde, Reunion
Attention [Shri Rakesh Sharma]
Title: [Consul/HOC]
E-mail: [hoc.reunion@mea.gov.in]
Telephone: 0262 417547
Fax: 0262 210170

[Name of the company]

Address

Attention

Title:

E-mail:

Telephone:

Fax:

4. Term and Termination: The term of this Agreement shall commence on the Effective Date i.e. *the date of signing the Agreement for the purpose and continue for such a period until*

and unless the Disclosure terminates the Agreement or the Premises is relocated or vacated or abandoned, whichever is earlier.

- 5. Breach:** The Recipient acknowledges that disclosure or use of Confidential Information in violation of this Agreement could cause irreparable harm to Disclosure *including loss of lives and limbs of the persons and damage to the property, for which monetary damages may be difficult to ascertain or turn to be meaningless.* The recipient therefore agrees that Disclosure will have the right, in addition to its other rights and remedies, to seek injunctive relief for violations of this Agreement.
- 6.** In case the Disclosure suspects any violation of this agreement, upon reasonable notice, it shall be mandatory for the recipient to allow the Disclosure to carry out an Audit by itself or by an authorized representative. In such a situation, the Recipient shall cooperate with the Disclosure. *The onus to rebut the suspicion shall lie on the Recipient.*
- 7.** Any dispute or difference arising out of or in connection with this Non-Disclosure Agreement shall be settled amicably by the parties through mutual negotiations. Any unsettled dispute or difference shall be referred to Arbitration by a Sole Arbitrator. The Arbitration shall be conducted in accordance with the rules and procedure of UNCITRAL in force on the date of Agreement. Arbitration proceedings shall be held in India and will be conducted in English. The decision of Arbitral Tribunal shall be final and binding on all parties. Cost of Arbitration shall be borne by Parties themselves unless and otherwise ordered by the tribunal.
- 8.** This Agreement shall be governed by and construed in accordance with the laws in force in India.
- 9. Miscellaneous :**
 - a) Except in the event of an amalgamation or merger with or take-over by a third party of their business, neither party may assign or transfer its rights or obligations in this Agreement without the prior written consent of the other.
 - b) The parties do not intend that any agency or partnership relationship be created by them by this Agreement.
 - c) All additions or modifications to this Agreement must be made in writing and signed by an authorized representative of each party.

ACCEPTED AND AGREED

CGI, Saint Denis
111, rue Leoplod rambaud,
97490, Sainte Clotilde, Reunion
Attention [Shri Rakesh Sharma]
Title: [Consul/HOC]
E-mail: [hoc.reunion@mea.gov.in]
Telephone: 0262 417547
Fax: 0262 210170

[Name of the company]
Address

Attention
Title:
E-mail:
Telephone:
Fax: