

BUSINESS VISA

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Generally, the Consulate General of India issues a visa valid between 3 months to 1 year and grants one or multiple entries. Business visas

cannot be exchanged or extended in India and allow stays of up to 30 days per visit. An exemption procedure from this 30-day rule exists but its deliverance remains at the discretion of the Consulate General of India.

LIST OF PROFESSIONAL ACTIVITIES REQUIRING A BUSINESS VISA

- 1 Searching for customers, selling products
- 2 Searching for suppliers, buying products, giving specifications, checking orders, quality control, audits
- 3 Visiting an exhibition or trade fair, exhibiting products in a trade fair
- 4 Managing human resources, recruiting manpower
- 5 Attending business meetings or technical meetings
- 6 Carrying out plant or machinery repairs which are under warranty or subject to a maintenance contract
- 7 Installing or commissioning equipment or machinery supplied under contract
- 8 Providing a technical support or a transfer of know-how which is charged to the Indian company
- 9 Giving a training or carrying out a coaching activity
- 10 Attending a board meeting, exploring business venture opportunities, setting up a company
- 11 Business partners or directors managing an Indian company set up in their name
- 12 Participating in a one off event as an artist
- 13 Attending an in-house internship in the Indian branch of your French employer
- 14 Students sponsored by AIESEC going for an internship in a company (visa category may be changed by the consular services)
- 15 Taking part in an official business tour relative to projects of national importance

LIST OF DOCUMENTS REQUIRED FOR A BUSINESS VISA

- 1 Original passport valid for a minimum of 1 year and having at least 3 blank visa pages
- 2 A photocopy of the data page of the passport
- 3 Two photographs conforming to Indian Government norms (detailed specifications can be found on our website)
 - Photos should be glued to the form: the first on page 1 in the box provided and the second on the bottom right hand corner of page 2
 - **Please note photographs available in photo booths in France are not compatible with Indian norms**
- 4 Letter from your employer in Reunion, addressed to the Consulate General of India in Saint Denis, specifying the exact purpose of your visit and the expected start and end dates. This letter should be on company letterhead and written in English.
- 5 Letter from the Indian company, addressed to the Consulate General of India in Saint Denis, specifying the exact purpose of your visit and the expected start and end dates. This letter should be on company letterhead and written in English.
- 6 A photocopy of the French company's balance sheet « bilan comptable simplifié » (2 to 5 pages)
- 7 **If requesting an exemption from the 30-day stay restriction**
 - "30-day Rule Exemption Request" Form for Business Visa filled in English and signed
 - Documents justifying the need to stay longer than 30 days
- 8 **For foreign passport holders resident in Reunion island since more than 24 months**
 - Photocopies of documentary proof of resident status: 2 electricity, gas or landline telephone bills (one current and one issued 24 months ago) or 3 latest income tax papers (avis d'imposition) or 3 latest house tax papers (taxe foncière). No other document will be accepted.
- 9 **For foreign passport holders who are not resident in Reunion island, resident since less than 24 months or unable to prove resident status**
 - It is mandatory for a foreign passport holder to be resident in Reunion island since more than 24 months in order to apply for a Business Visa in Reunion island. If this condition is not met, application must be submitted in the country of origin of the applicant. For those applicants who do not wish to return to their country of origin to submit their application, the Business Visa applications may exceptionally be submitted in Reunion island, however please note that processing times would be significantly longer (at least doubled).
- 10 **For foreign passport holders**
 - A photocopy of the French resident permit, both sides required (if available)
 - Reference Form as per your current or previous nationality
 - Additional documents as per your current or previous nationality, as applicable
- 11 The service fees, additional consular charges, the ICWF fee and the visa fees

CONSULAT GENERAL DE L'INDE SAINT DENIS

111 Rue Léopold Rambaud, 97490 Sainte-Clotilde, Reunion Island.